

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

April 21st 2026 5:30-7:30 1001Beall lane, Central Point OR

PRESENT:

(PC)

Alicia Albarran, Katelynn Leffel, Cheyenne Borra, Jennifer Miller-Anderson, Jessica Kellher, Lynessa Gilbert, Katy Johnson, Samantha Hill
TaishaVilla

(STAFF)

Deborah DeSarah- Finance Director
Shanice Stringer- Family Services Supervisor
Shandi Phelps- Family Services Supervisor
Brently Wingle- Family Services Supervisor
Yoana Martinez- Family Services Admin Assistant

Policy Council Leadership Team 2025-2026

Chair- Samantha	Board Liaison- Lynessa
Vice Chair-	Alternate Board Liaison-Ariel
Secretary- Nicholas	State Representatives- Nancy and Jamey
Alternate Secretary- Brandy	Alternate State Representative- Alicia
Treasurer-Ariel	
Alternate Treasurer- Nancy	

Meeting was called to order at 6:02pm by our Samantha Hill, roll call was taken, quorum was meet

PUBLIC COMMENT PERIOD: None

Approval Of Minutes

Samantha asked for a motion to approve the March Minutes. Jennifer made a motion to approve the Minutes. Cheyenne second in the motion to approve March Minutes. No one opposed; no abstentions the motion was carried.

Consent

Deborah presented the consent agenda, which included:

- o Meal Counts

Agenda:

- o Enrollment Report
- o Program Information Summary
- o Financial Statements

Samantha asked for a motion to accept the consent of agenda items. Alicia made a motion to accept the consent of the agenda. Lynessa second in the motion to accept the consent agenda. No one opposed; no abstentions the motion was carried.

Treasurer’s

Report:

Yoana provided an overview of the Treasurer’s Report.

Director’s

Report:

Deborah:

Deborah went over the proposed 2026–2027 budget. She explained all budget lines and items, including how funds are being calculated and allocated to ensure all program needs are met while staying within budget. Deborah also reviewed the detailed proposed budget, and members were given the opportunity to ask questions. A motion was made to approve the proposed budget.

A motion was made to approve the proposed budget for 2026-2027. Cheyenne made a motion to approve the proposed budget for 2026-2027. Jennifer second the motion No Abstentions, no one opposed. Motion passes.

Training: Family Services Department

Shandi, Shanice and Brently presented on the Family Services Department.

Policy Council members learned more about the roles and responsibilities of Family Advocates, including the types of support they can and cannot provide to families. They also discussed the opportunity gap, the importance of attendance, leadership opportunities, and the value of parent involvement in supporting children’s education and growth while working collaboratively with teaching and center staff.

Policy Council members also had the opportunity to participate in a trivia game where they learned more about participation hours, center dollars earned, the number of referrals made, home visits completed, and other important program data. This activity helped provide a better understanding of the work being done and highlighted the strong efforts and positive impact of the Family Supports team.

Announcements:

Announcements, Yoana:

- Scholarships for OHSA are due by April 24
- Dollar per Child is due by April 21st (Send to main office or give to family advocates/site managers to send to main office).
- Last day of part day classes are May 10th

- End of year celebrations are happening at centers please connect with your family advocated in providing support

Three things to take Back:

- We are on track with our 25-26 budget
- We are still waiting to hear back on our federal review 2 to get our results
- Sharing about the resources that can and cannot be provided by family advocates
- Center incentives were given out, using those funds by working with staff and parents to figure out what is needed.

Adjournment:

Samantha asked for a motion to adjourn the April meeting. Taisha made a motion to adjourn the April meeting, Alicia seconded the motion to adjourn the meeting, no one opposed, no abstentions a motion passed to adjourn the meeting at 7:36pm.